



SurTech

# Dr.Sudhir Chandra Sur Institute of Technology and Sports Complex

(Formerly Known as Dr.Sudhir Chandra Sur Degree Engineering College)

540, Dum Dum Road, Surer Math (Near Dum Dum Jn. Station), Kolkata-700074 Phone: +91

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Website: [www.surtech.edu.in](http://www.surtech.edu.in); Email: [info@dsec.ac.in](mailto:info@dsec.ac.in)

## Report on Soft Skill Training

Organised by  
Training & Placement Department of Dr.Sudhir Chandra Sur Institute of  
Technology and Sports Complex

**Title:** Soft skill Training Program-(Resume Writing)

**Speaker:** Mr.Snehal Doshi

**About the Speaker:** Senior Soft skill Trainer

**Date & Time :**

Date& Time	15.07.2022	18.07.2022	22.07.2022
10 am- 1 pm	CSE	ECE	CE
2 pm-5 pm	EE	AUE	ME

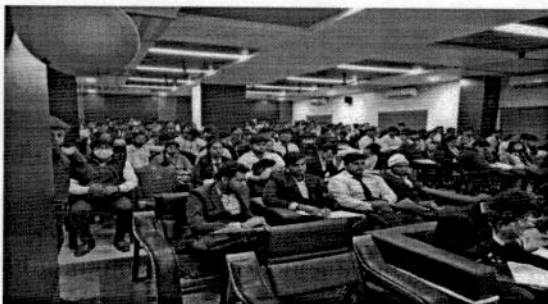
**Venue:** Room 317

**No of Participants:** 341

**Objective:** The Program aims to provide a comprehensive guide to effective resume writing, outlining key components, strategies, and best practices.

Training & Placement Department has conducted a Soft Skill Training program on Resume writing effectively with BTech 4<sup>th</sup> Year students .

**Outcome of the Event:** The following were the key highlights of the session:  
Student learned the key components of a Resume, formatting and designs Tips, language and tone using action verbs to describe their responsibilities an achievements.



Soft skill training on Resume writing on 15.07.2022, 18.07.2022



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## Report on Soft Skill Training

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**Training & Placement Department of Dr.Sudhir Chandra Sur Institute of Technology and Sports Complex**

**Title: Soft skill Training Program-(Creative thinking, Technique and Tools for success)**

**Speaker: Mr.Sarbajit Mukherjee**

**About the Speaker: Soft skill Trainer of Perfectice Eduventure Private Limited**

**Date & Time :**

Date& Time	06.03.2023	13.03.2023
10 am- 1 pm	ECE	CSE,EE
2 pm-5 pm	CE,AUE	ME, Robotics

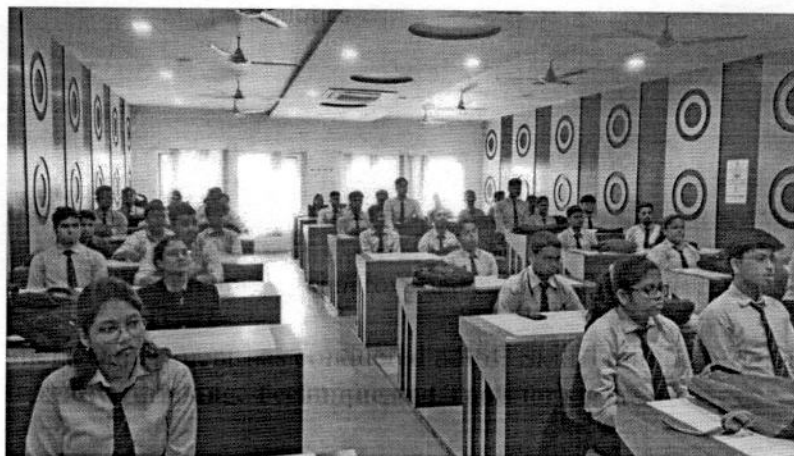
**Venue: 317**

**No of Participants: 371**

**Objective:** The purpose of this training is to improve and cultivate their interpersonal skills.

Training & Placement Department has conducted a Soft Skill Training program for BTech 3<sup>rd</sup> year students on **Creative thinking, Technique and Tools for success.**

**Outcome of the Event:** students are benefited from this training since creative thinking is a useful ability that can result in original solutions and success in a variety of spheres of life, such as job, problem-solving, and personal growth,



**Soft skill training on Creative thinking, Technique and Tool for success on 13.03.2023.**